



Connecting to Your Telehealth Session Through Your Smartphone

This document will show you how to complete the **eCheck-In** process for Telehealth appointments. You can complete **eCheck-In** within 7 days before your visit.

- Find patient's appointment on the MyChart Phone App
- Complete clinic questionnaires and review medications and allergies
- Sign all consent forms
- Start your visit

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Guardians: Except in select cases, if your child is under the age of 18, you (the parent or guardian) will need to have your own MyChart access to complete the eCheck-In and sign consents before the appointment. If you need help, please call the MyChart Helpdesk at 720-777-6939 to sign up as a proxy.

Find the Patient's Appointment

The MyChart application is easy to use on any smartphone.

- 1. Once you are logged into the MyChart app, tap the name of the person who has an upcoming visit.
- 2. Tap the Visits icon.
- 3. Find the Telehealth Visit and tap **eCheck-In**. You may need to scroll down the page to find the appointment.



MyChart Homepage



MyChart patient account



MyChart Visits





Complete Questionnaires, Medications and Allergy Review

Complete all **eCheck-In** steps before starting your visit. You may not see all of the steps shown below for every visit.

- Verify Demographics and Insurance
- Make payments
- Complete Questionnaires
- Update Medications and Allergies
- Sign Documents
- 1. The required steps are listed at the top of the page
- 2. Review Medications, making corrections as needed and adding or changing the pharmacy. Tap **This** information is correct. Tap Next.
- 3. Review Allergies. Tap This information is correct. Tap Next.

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Medications Allergies Sign	Docurr	SELECT A PHARMACY FOR THIS VISIT		Added 9/15/2020 Learn more	Remov
IRRENT MEDICATIONS	_	Children's Colorado Specialty Pharmacy Service (CCSPS) 860 N. Potomac Circle Aurora CO 80011	1	Latex Allergy	
ease review your medications and verify that t up to date. Call 911 if you have an emergency.	he list	HARMONY EMERGENCY DEPT PHARMACY, 4630 SNOW MESA DR 4630 Snow Mesa Drive Rt Collins C0 80528	Û	Added 10/23/2018 Learn more	Remov
PINEPHINE 0.3 MG/0.3ML Solution Auto- njector Dearn more Administer 0.3 mg into the muscle as needed		SAFEWAY PHARMACY #2812 - LOUISVILLE, CO - 910 W CHERRY AVE 910 W CHERRY AVE LOUISVILLE CO 80027	Û	U Soybean Allergy	
Remove		Test\Atlanta\123 Test Ave.\GA\404-555- 1234 123 Test Ave. Atlanta GA 30329	1	Added 12/15/2020	
buprofen 100 mg Tabs Commonly known as: MOTRIN D Learn more 100 mg (1 tab) through g-tube every 6 hours as needed (pain)	0	WALGREENS DRUG STORE #02641 - HIGHLANDS RANCH, CO - 4175 E WILDCAT RESERVE PKWY AT NWC OF WILDCAT RESERVE FAIRVIEW 4175 E WILDCAT RESERVE FWY HIGHLANDS	0	+ Add an allergy	Remov
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mega-3-acid ethyl esters 1 g Caps commonly known as: Lovaza D Learn more	\bigcirc	2		Next	
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ondansetron 4 mg Tabs	0	Finish later		Finish later	
Commonly known as: Zofran () Learn more					
/Chart eCheck-In re	view	MyChart eCheck-In re	view	MyChart eCheck	-In rev

Selecting **Finish Later** will cancel your eCheck-in and you will need to return to the section to complete eCheck-in before starting your visit.





Sign Consents

The last step before you can start your Telehealth visit is to sign the consents.

- 1. Tap Review and sign.
- 2. At the bottom of the page in the signature boxes, tap Tap to Sign.
- 3. Scroll down the page and tap Continue.
- 4. Tap the next consent's Review and sign.



MyChart Sign Documents

MyChart Sign Documents



MyChart Sign Documents

- 5. The green **Signed on** will confirm the consents have been signed. Click **Submit**.
 - a. The **Submit** button only becomes available once all eCheck-In steps are completed.
- 6. The confirmation page will say Thanks for using eCheck-In! You can leave this page by tapping Close.



MyChart Sign Documents



MyChart Sign Documents



MyChart eCheck-In complete





Start Your Visit

Starting your Telehealth visit is easy once eCheck-In is completed.

- 1. If your Telehealth visit is starting within 30 minutes after completing eCheck-In, you can tap the video camera icon = to start the visit.
- 2. If it's later, on the day of your appointment open the MyChart app and tap on the name of the person who has the appointment.
- 3. Tab Begin Visit.



MyChart Visits



MyChart patient account